



City of Jacksonville

320 Church Ave. SE
Jacksonville, AL 36265

Brenda Long
City Clerk

Telephone (256) 782-3841
Fax (256) 435-4103

Bid Number: 23-03

Title: Solid Waste Collection and Disposal

INVITATION TO BID

Sealed bids will be received by the City of Jacksonville, Alabama, until 2:00 p.m., local time, November 15, 2022, delivered to the Office of the City Clerk, 421 Alexandria Rd SW, and then be publicly opened and read for the following:

BID #23-03, Solid Waste Collection and Disposal

Description

Detailed bid specification requirements attached.

The bidder shall provide the signed and completed Bid Agreement Specifications and a prepared document with a detailed list of the items requested. The bid should contain adequate information for the city to determine compliance with the Bid Request. The City reserves the right to reject any bid where adequate documentation is not provided to determine compliance. Where required, the bidder shall note the applicable standard that has been met.

Responses from several suppliers are anticipated. Vendors are cautioned that failure to submit proposals in the format specified in the attachment will be grounds to reject vendor's proposal and remove their response from consideration.

Any questions for clarifications, etc. should be directed via email to blong@jacksonville-al.org.

No bids may be withdrawn for a period of forty-five (45) days after the scheduled closing time for the receipt of bids. A sealed envelope containing a completed proposal and bid packet must be delivered or mailed to:

MAILED: City Clerk, City of Jacksonville, Alabama, 421 Alexandria Rd SW Jacksonville, AL 36265.

DELIVERED: City Clerk, 421 Alexandria Rd SW Jacksonville, AL 36265.

blong@jacksonville-al.org

The envelope must be plainly marked on the outside as follows:

BID: 22- Solid Waste Collection and Disposal

OPENING: 2:00 P.M., LOCAL TIME DATE: 11/15/2022

Award of the contract, if to be awarded, will be made within forty-five (45) calendar days after opening of bids and will be to the lowest responsible bidder whose proposal complies with the requirements of the Invitation to Bid. Should no award be made within the forty-five (45) days, all proposals will be rejected unless the lowest responsible bidder agrees in writing to a stipulated extension in the time limit for award.



Request for Bids Bid 23-03 Solid Waste Collection and Disposal

City of Jacksonville
320 Church Ave. SE
Jacksonville, AL 36265
256-435-7611 Phone
256-435-4103 Fax
blong@jacksonville-al.org

Date of Issuance:	October 25, 2022
RFB Deadline:	November 15, 2022

Request for Bid
Solid Waste Collection and
Disposal

The City of Jacksonville is seeking bids for an efficient, healthful, and aesthetic operation of collection and disposal of nonhazardous and noninfectious solid waste and the collection of recyclable materials for residential units located in the city limits of the City of Jacksonville, Alabama. Contract for said services will be signed within 60 days of the bid opening. Said contract will begin on or before January 2, 2023.

I. DEADLINE

All responses to the bid request must be delivered to the City of Jacksonville no later than **2:00 PM November 15, 2022**. All responses must be **sealed** and received to the following address prior to the above listed deadline.

City of Jacksonville
Bid 23-03
ATTN: Brenda Long, City Clerk
421 Alexandria Rd SW
Jacksonville, AL 36265

II. RIGHT OF REJECTION BY THE CITY

Notwithstanding any other provisions of this RFB, the City reserves the right to award business to the company that best meets the requirements of the RFB, in part or in whole, and not necessarily to the lowest bidder. Furthermore, the City reserves the right to reject any or all the bids with no penalty to the City.

III. AWARD OF BID

The City Council must approve the bid report and award the bid prior to any agreement being signed or service being provided. The City Clerk shall be responsible to notify the successful bidder.

IV. TERMINATION OF AGREEMENT

The City may at any time terminate a contract with cause by giving 30 days written notice to the contractor with no penalty to the City.

V. QUESTIONS

Please email any questions you have to blong@jacksonville-al.org or call 256-435-7611.

VI. LOCATION FOR SERVICE

City limits of the City of Jacksonville, Alabama.

VII. REQUIRED INFORMATION

- a. Bidder will provide satisfactory evidence that the bidder is licensed in the State of Alabama to provide these services.
- b. Bidder will provide a evidence that the bidder has experience in residential collection and disposal of garbage and recycling.

- c. Bidder will provide a list of employees in terms of position and numbers proposed to be used to provide service to the City of Jacksonville.
- d. Bidder will provide a list of proposed subcontractors, if appropriate.
- e. Bidder will provide a list of markets or market commitments for which the bidder presently has agreements for selling recyclable materials collected.
- f. Bidder will provide a detailed description of services to be provided which demonstrates understanding of the scope of services necessary.
- g. The bidder shall provide the signed and completed Bid Agreement Specifications.
- h. Bidder shall furnish two quotes in the form of Unit Price Per Month:
 - i. Garbage & Recycling Collection and Disposal
 - 1. Garbage will be collected weekly for all residences
 - 2. Recycling will be collected biweekly for all residences
 - ii. Garbage Collection and Disposal – collected weekly for all residences.
- i. Bidder shall furnish to the City of Jacksonville Bid Bond in the amount of five percent of the total annual bid amount.
- j. Bidder shall furnish to the City of Jacksonville a Performance bond in the amount of \$500,000.00.
- k. If awarded, Bidder must have a City of Jacksonville business license.
- l. If awarded, Bidder must include in the contract, they will defend, indemnify, and hold the City harmless from any damages, injuries or other liability arising out of the performance of the contract.
- m. If awarded, Bidder (and any of its subcontractors) shall provide and maintain during the life of the contract, adequate workers' compensation insurance, in accordance with the laws of the State of Alabama, for all its employees. A certificate shall be filed with the City by the insurance carrier showing such insurance to be in force at all times.
- n. If awarded, Bidder shall provide and maintain during the life of the Contract, Public Liability and Property Damage Insurance and Umbrella Coverage in the following amounts:
 - i. Public Liability - \$1,000,000 per any one claim
 - ii. Automotive Liability - \$1,000,000 bodily injury and property damage, combine single limit per claim
 - iii. Property Damage - \$1,000,000 per any one claim
 - iv. Umbrella Liability - \$5,000,000 per occurrence or claim.

VIII. GENERAL INFORMATION

Currently, the City of Jacksonville has an average of 3,400 residences. Solid waste is collected for all residences weekly. Recycling is collected bi-weekly. Approximately 81 of the 3,400 residences are back-door services for disabled residents.

All nonresidential business, industrial, apartment (other than those included in residential) and institutional collections will be served on an "open market" basis. Contracts for this service shall be negotiated by the contractor with each customer as well as bill and collect fees directly.

IX. BID AGREEMENT SPECIFICATIONS COMPANY NAME: _____

Requirement	Bidder Will Comply
Service shall commence on or before January 2, 2023.	Yes/No
Bidder will provide and maintain 90-gallon roll-out carts for garbage and recycling (if recycling is awarded).	Yes/No
Awarded bidder shall provide a detailed schedule of pick-up to each applicable unit and City Clerk's office before January 2, 2023.	Yes/No
Collection shall not commence before 7:00 a.m.	Yes/No
When no collection services are provided on holidays, provisions must be made for collections either immediately before or after the day of non-collection. It is the responsibility of the contractor to inform the citizens.	Yes/No
Receptacles shall be handled carefully and shall be thoroughly emptied, left upright with cover in place.	Yes/No
Bidder agrees, waste dropped from any truck/trailer will be picked up.	Yes/No
Contractor shall maintain, at its cost, a telephone listed, in which it does business to be manned (not recorded answering service) Monday-Friday, 8:00 a.m. to 5:00 p.m., except for designated holidays to be specified in the final contract.	Yes/No
All reasonable and valid complaints shall be acted upon within 24 hours of receipt.	Yes/No
Contractor shall maintain communication with City Hall to report issues such as delays in a timely fashion.	Yes/No
Term of the contract shall be for three years and may be automatically renewed for successive three-year terms unless cancelled by either party within 90 days or more of expiration.	Yes/No
Contractor shall bill City monthly.	Yes/No
Equipment used for collection shall be a type of automatic packer with non-leakable steel body. Trucks shall be clean, well painted, and well maintained.	Yes/No
Rate Adjustments: After the first year of the contract, fees or compensation to the provider shall be adjusted upward or downward to reflect changes in the cost of doing business. These adjustments will not exceed an increase or decrease by the amount calculated as described below and as measured by fluctuations in the Consumer Price Index (CPI), All Urban Consumers, South Region published by the Department of Labor, Bureau of Labor Statistics. The base CPI shall mean the CPI published as of the service commencement date. 90 days prior to each anniversary of the service commencement date, the contractor shall compute the percent of increase or decrease in the fee for the upcoming contract year based solely on the most recently published CPI. The new rate must be provided to the City within ten days after the computation date. The method of adjustment shall be calculated as follows: $\text{New Fee} = \text{Old Fee} \times (1 + (C_n - C_i))$	Yes/No

Where: Old Fee = Fee in effect as of the service commencement date, Ci = The Base CPI, Cn = CPI on each calculation. The increase or decrease shall become automatically effective on the first day following the annual anniversary of the service commencement date.	
If recycling is awarded, bidder shall recycle (at a minimum): Newspapers, aluminum and steel cans, plastic, magazines, cardboard. Bidder will supply list on items recycled.	Yes/No
The bidder shall provide collection, as needed, without additional cost to this public entity of the following City and public facilities: City Hall, Public Library, Recreation Centers (including baseball fields, etc), Public Safety Complex, Water Works, Gas & Sewer Department Maintenance Shop, Utility Office, and Sewer Plant, Street Department, Fuel Center, Civil Service Board.	Yes/No

Garbage Weekly/ Recycle Biweekly per month rate	Garbage Weekly Only per month rate	Miscellaneous Info

COMPANY NAME

SIGNATURE