

## SIGN APPLICATION

DATE: \_\_\_\_\_

1. Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Business: \_\_\_\_\_

2. Sign Location  
(Address): \_\_\_\_\_

3. Is the proposed sign for a new business or other new establishment? \_\_\_\_\_

4. Will the proposed sign replace any sign? \_\_\_\_\_

5. Is the proposed sign a refurbishing of a sign already in place?

\_\_\_\_\_

6. Describe in detail the location of the sign, being specific as to where the sign will be placed in relation to the building, property lines, streets, parking areas, etc.

\_\_\_\_\_

7. Describe in detail the type and placement of lighting for the sign, if any:

\_\_\_\_\_

\_\_\_\_\_

8. Materials from which the sign will be made (include colors to be used):

\_\_\_\_\_

9. Overall dimension of sign: \_\_\_\_\_

10. Sign message and it's dimensions:

\_\_\_\_\_

\_\_\_\_\_

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11. Type of lettering, color, material, etc. of sign message: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

12. Attach a sketch of your proposed sign and/or graphic drawn to scale, which includes the information requested in numbers six through eleven.

13. Sign Erector's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

14. Attach proof of bond or liability insurance sufficient to cover potential losses due to construction maintenance or location for the duration of the sign.

\_\_\_\_\_  
Printed Name of Applicant

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Printed Name of Property Owner

\_\_\_\_\_  
Signature of Property Owner