

COMMERCIAL DEVELOPMENT AUTHORITY
MINUTE
October 14, 2021

The Commercial Development Authority (CDA) of the City of Jacksonville met on October 14, 2021, at 5:30 p.m. in the Public Safety Complex, 911 Public Safety Drive for a Regular Meeting. Chairperson, Mike Hindman called the meeting to order at 5:33 p.m. The following members were present: Mike Hindman, Clara Valtorta and Gloria Floyd. The following members were absent: Ashley Soriano and Keli Ford. Also present was City Clerk Brenda Sandoval.

Adoption of Minutes.

A motion to adopt Minutes from September 22, 2021, was made by Gloria Floyd, seconded by Clara Valtorta. Upon vote of the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried.

Financial Report:

Bank statement dated 9/30/2021 was made part of the minutes. Current balance is \$ 12,726.84. A deposit of \$9,000.00 (FY21 funds) and an interest payment of \$.36 was deposited into the account.

Budget Update & Letter of Request.

City Clerk Brenda Sandoval informed the Board the amount of funding the Council approved for the CDA in their FY22 Budget and explained the need for detailed record of spending.

A motion to authorize Mike Hindman to sign the funding request letter to the City of Jacksonville for FY22 disbursement was made by Gori Floyd, seconded by Clara Valtorta. Upon vote of the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried.

Brenda Sandoval will deliver the funding request letter to the City of Jacksonville Finance Department for disbursement.

Meeting Schedule.

Next regularly scheduled meeting is November 11, 2021, at 5:30 p.m.

A motion was made to reschedule the November 11, 2021, meeting to November 10, 2021 at 5:30 p.m. by Gloria Floyd, seconded by Clara Valtorta. Upon vote of the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried.

Façade Grant Applications.

- a. **Red Bird Coffee Shop:** City Clerk Brenda Sandoval informed the Board the Grant Agreement has been signed. Work is complete and Mark Williams has approved. A motion was to issue the Grant funding check in the amount of \$4523.00 to the Red Bird Coffee Shop was made by Gloria Floyd, seconded by Clara Valtorta. Upon vote of

- the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried.
City Clerk Brenda Sandoval will make a copy of check and contact Red Bird for pick up.
- b. **Joshua Barret Salon & Barbershop:** City Clerk Brenda Sandoval informed the Board the Grant Agreement has been signed. Mr. Barrett informed Brenda Sandoval it would be 4 – 6 weeks before the new sign would be installed. No permit pulled at this time per Mark Williams.
- c. **Shabby Stick:** Work is complete. Installation of awning and work approved by City Building Inspector Mark Williams.
A motion to approve the Grant Application from The Shabby Stick and issue the Grant funding check in the amount of \$5,000.00 to the same was made by Gloria Floyd, seconded by Clara Valtorta. Upon vote of the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried.
City Clerk Brenda Sandoval will make a copy of check and contact The Shabby Stick for pick up.
- d. **Quality Shop:** Job has been approved by Building Inspector and Fire Marshall. Owner is trying to find a contractor to do the work. Mike Hindman stated he would like to approve the grant at this time with possible consideration of an extension since the owner is having a hard time trying to find someone.
A motion to approve the Grant Application from the Quality Shop for \$5,000.00 with consideration given if an extension is needed at the end of the 6-month period was made by Gloria Floyd, seconded by Clara Valtorta. Upon vote of the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried.
City Clerk Brenda Sandoval will notify the owner.
- e. **Great Things in Jacksonville:** A motion to deny the Grant Application from Great Things in Jacksonville due to it being outside the scope of the grant requirements was made by Clara Valtorta, seconded by Gloria Floyd. Upon vote of the motion, the following votes were recorded: Yeas: All; Nays: None. Motion Carried.
City Clerk Brenda Sandoval will draft a denial letter and send to the board for approval before sending to Gail DeParma with Great Things in Jacksonville.

Business Development Grant Application.

- a. **Red Bird Coffee Shop:** A motion to approve the Business Development Grant Application for Red Bird Coffee Shop in the amount of \$5,000.00, pending the deposit of FY22 funding was made by Clara Valtorta, seconded by Gloria Floyd. Upon vote of the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried.
- b. **Rock -n- Rooster Saloon:** A motion was made to table the Business Development Application from Rock -n- Rooster Saloon due to lack of information in application was made by Gloria Floyd, seconded by Clara Valtorta. Upon vote of the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried.

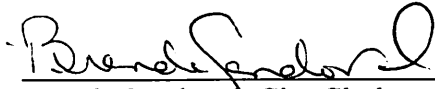
Public Comments: Laura Humphreys with The Red Bird Coffee Shop shared ideas with the board and offered to be a help to anyone who needs help with the application process and getting started.

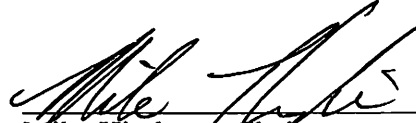
Other Business:

- **EARPDC Loan:** City Clerk Brenda Sandoval shared with the board information about loan opportunities through EARPDC that can be shared with any new businesses.

Adjournment:

Motion to adjourn was made by Gloria Floyd, seconded by Clara Valtorta. Upon vote on the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried. Meeting adjourned at 6:24 p.m.


Brenda Sandoval, City Clerk


Mike Hindman, Chairperson

