

COMMERCIAL DEVELOPMENT AUTHORITY
MINUTE
November 14, 2023

The Commercial Development Authority (CDA) of the City of Jacksonville met on November 14, 2023, at 5:30 p.m. in the Public Safety Complex, 911 Public Safety Drive for a Regular Meeting. Chairperson, Mike Hindman called the meeting to order at 5:00 p.m. The following members were present: Clara Valtorta, Karen Gregg, and Leigha Cauthen. The following member was absent: Mike Hindman. Also present was City Administrator Albertha Grant and City Clerk Brenda Long.

Adoption of Minutes.

A motion to approve the September 14, 2023, minutes was made by Leigha Cauthen, seconded by Karen Gregg. Upon vote of the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried.

Financial Report:

Bank statement dated 10/31/2023 shows current balance is \$53,018.21. A motion to approve the financial report was made by Karen Gregg, seconded by Leigha Cauthen. Upon vote of the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried.

Meeting Schedule.

Next regularly scheduled meeting is December 14, 2023, at 5:30 p.m. Board agreed to cancel December's meeting.

BDG #24-A, Get Personalized. The Board had an extensive discussion on the grant application submitted by Get Personalized. A motion to approve the a Business Development Grant in the amount of \$5,000.00 to Get Personalized was made by Leigha Cauthen, seconded by Karen Gregg. Upon vote of the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried.

Grant Application Changes. The Board had an extensive discussion about changing the qualifying time for grants. Asked City Clerk to bring a list of new businesses up to 18 months prior to the next meeting.

New Businesses 9/12/2023 – 11/13/2023. List of businesses that opened between 9/12/2023 and 11/13/2023 was given to board members so they could reach out about the grant opportunities.

Public Comments: There was none.

Other Business:

- Board discussed trying a Google Doc for businesses that all board members have access to. This could help the members know what each other has done and what businesses have been approached.

Adjournment:

Motion to adjourn was made by Leigha Cauthen, seconded by Karen Gregg. Upon vote on the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried. Meeting adjourned at 5:25 p.m.


Brenda Long, City Clerk


Clara Valtorta, Vice Chairperson

