

**JOB DESCRIPTION  
CITY OF JACKSONVILLE, ALABAMA**

**FIRE DEPARTMENT**

**FIREFIGHTER/EMT**

**RANGE: 11**

Non-Exempt

**CODE: 1018**

The City of Jacksonville is an Equal Opportunity Employer

**JOB DEFINITION**

This is general duty fire protection and Emergency Medical Services (EMS) work in the provision of life safety, incident stabilization and property conservation through fire suppression, emergency medical care and emergency ambulance transportation. Firefighters perform work in accordance with departmental rules and serve under the direct command of a company officer.

Fire suppression responsibilities include general operations for the safe and effective control and extinguishment of any fire. They will act in the position of fire engineer in the absence of the individual normally functioning in that capacity. In addition, firefighters must be able to demonstrate good judgment and make sound decisions in emergency incidents while in extreme circumstances. The Firefighter/Emergency Medical Technician (EMT) is responsible for providing emergency medical care and transportation, as assigned, as well as the safe and efficient operation of an ambulance to the incident scene and the respective hospital, as required by the patient condition and the medical authority having jurisdiction.

General work is assigned by the company officer in regard to maintaining, operating and replenishing resources as well as general station cleaning and repair and is to be carried out in a prompt and energetic manner with minimal supervision.

**ESSENTIAL FUNCTIONS**

All duties listed may not be found in each position, nor does the list include all tasks, which may be assigned to positions in this class.

- Responds on and/or operates fire vehicles and EMS vehicles to all fire and emergency incidents and correctly operates the fire vehicles and EMS vehicles and any equipment required to stabilize and terminate the emergency.
- Functions as either the attending EMT Basic or EMT Intermediate or driver of emergency transport vehicle to EMS scene, provides primary care or assists in the care of the patient, and provides emergency transportation to the designated facility.
- Lays, connects and utilizes hose, holds nozzles and directs water streams, raises and climbs ladders and aerials, uses fire extinguishers, pikes, axes and other tools and appliances on fire and emergency scenes.
- Cleans, maintains and restocks supplies and equipment on EMS and fire vehicles ensuring maximum readiness for emergency response.



**ESSENTIAL FUNCTIONS (Continued)**

- Assists fire engineer in daily fire vehicles and EMS vehicles inspections, completes reports of all daily and weekly vehicle inspections and immediately initiates corrective action to correct any deficiencies found.
- Drives and operates fire vehicles and EMS vehicles when directed by supervising officer.
- Inspects commercial buildings and target hazards for purposes of forming pre-fire plans.
- Performs general maintenance work for upkeep of fire department grounds, equipment and buildings; including thoroughly cleaning and performing minor repairs to fire station, fire vehicles and EMS vehicles, and equipment.
- Inspects, tests and records test results of all hose, hydrants, and fire pumps annually.
- Provides fire safety training and education for public groups and conducts fire station tours.
- Maintains knowledge and capability to perform fire and EMS dispatch duties including call-taking, alerting responders, and maintaining communications logs.
- A person with a disability that is covered by the Americans with Disabilities Act (ADA) must be able to perform the essential functions of the job unaided or with the assistance of reasonable accommodations
- Perform other duties as assigned.

**KNOWLEDGE, SKILLS, AND ABILITIES**

- Operating knowledge of fire control, salvage and overhaul, hazardous materials, and emergency medical methods, practices, and procedures as well as the ability to apply this knowledge correctly in specific situations.
- Ability to work cooperatively with other city employees and the public.
- Ability to operate fire vehicles and EMS vehicles and powered equipment safely and efficiently with minimal supervision.
- Ability to work safely without presenting a direct threat to self, coworkers or the public.
- Ability to work for long periods of time in extreme physical conditions of heat and cold, requiring sustained physical activity and intense concentration.
- Ability to read road maps, correctly locate the most direct route to emergency scenes, and driving skills to apply that knowledge and deliver fire department vehicles to the scene in a safe and prompt manner.
- Ability to understand and follow both verbal and written directives and orders.
- Ability to learn job related material through structured lecture, reading, oral instruction and demonstration. This learning takes place in both classroom and on-the-job settings.
- Ability to lift light loads and transport long distances; repeatedly stoop, bend, climb, and crawl; pull moderate loads and carry heavy loads short distances.
- Ability to lift arms above shoulder level to perform ventilation or extrication in emergency settings and awkward positions.
- Ability to make life and death decisions during emergency situations and act in accordance with those decisions.
- Ability to perform a rapid size-up of emergency incidents and initiate a safe, effective, and reasonable course of action within a short time frame.
- Ability to accept orders and directives from a supervising officer and carry out those orders with minimal operational supervision.

**KNOWLEDGE, SKILLS, AND ABILITIES (Continued)**

- Ability to correctly complete clear and comprehensive written and verbal reports detailing the situation found, action taken along with incident details as required.

**QUALIFICATIONS**

- High School diploma or equivalent.
- Must possess and maintain a valid Alabama driver's license as well as a driving record suitable for insurability.
- Must possess medical credentials as an EMT or Advanced EMT as required by the Alabama Department of Public Health.
- Must successfully complete the Candidate Physical Ability Test within six (6) months of original hire and meet the minimum standards as required by the Alabama Firefighters Personnel Standards and Training Commission for Firefighter I and II certification within one (1) year of hire or forfeit employment. Those already possessing Firefighter I and II certification must submit proof that certification is accepted by the Alabama Firefighters Personnel Standards and Training Commission.

**NECESSARY SPECIAL REQUIREMENTS**

- Maintain medical credentials as an EMT or Advanced EMT as required by the Alabama Department of Public Health until Paramedic certification is obtained.
- The applicant shall meet the minimum standards as established by Alabama Firefighters Personnel Standards and Training Commission for Apparatus Operator I certification within two (2) years of hire date or forfeit employment.
- Must obtain Paramedic license within three (3) years of employment.